

Social Events and Travel

1 Public Liability Insurance

The Third Age Trust has issued advice on how such activities which include Holidays and Interest Group extensions (travel to exhibitions, theatres etc), should be managed to ensure that they are covered by the Trust's Insurance as follows:

A The organiser seeks the Committee's prior approval for the activity

B The organiser must never collect cash, cheques in her/his name or pay for a venue or coach by means of personal debit/credit card or cheque.

C The activity should be limited to gu3a members

D There should be an activity charge of 50p per person.

2 Examples of Good Practice

Day Visits to Events

Where coach travel is required we have used Generation Travel and Chandos Mini Coaches.

Payment for the booking should be arranged with the Treasurer.

Payment for entrance tickets should again be by a gu3a cheque.

The organiser should plan the visit to at least break-even and payments from participants should be payable to the gu3a.

When sharing private cars, the entrance payment can be organised with the Treasurer or paid directly by individuals (not the Organiser).

(Note it is permissible for a non member to attend with committee permission providing it is not a regular occurrence for that person to do so)

B UK Holidays

The preferred method is for individuals to make payments direct to the hotel and travel there by shared cars

C European Holidays

These should be organised with an ABTA and/or ATOL insured tour operator with individual payments direct to the operator.

Individuals should be made aware that they still need to organise their own travel insurance.

(Note for holidays it is acceptable to invite members of other U3As)

As long as these basic procedures are followed the Third Age Trust will provide cover with respect to third party liability, the group organiser and member to member cover.

If you are proposing to organise a Holiday or Group outing please get in touch with the Activity Coordinator and Secretary to set the process in motion.